

Integrating Quotations into your Writing



Basic In-Text Citation Rules

ANYTHING that is not considered “common knowledge” must be cited in a paper.

When using information from sources other than yourself - books or articles that you have read, for example- , make sure that the information is added **seamlessly** into your text.

One way to integrate quotes and other ideas is by using **SIGNAL PHRASES**.

Definition: A signal / word phrase is a short phrase or word that introduces that a quotation, paraphrase or summary. **That phrase may be placed before or after the quote.**

Examples of signal phrases in use:

- **In the words of researcher John Kinsey:** “...”
- **According to** the police chief As Norma Davis has noted: “...”
- **Shakespeare** suggests that “...”
- “...” **claims** climber **Edmond Hilary**
- Dr. Margaret Mead offers an interesting perspective on this point of view: “...”

Signal phrases must include the name of the writer/ speaker, and can include their title or area of specialization.

The following list of words can also act as signal phrases. These verbs may be used with the above signal phrases or with simple subject forms.

Asserts	Suggests
Declares	Explains

Claims	Reports
Believes	Thinks
Points(ed) out	Writes
States	Argues

Quotation: The World Health Organizations states “Climate change poses serious risks to mental health and well-being” (WHO)

Paraphrase : In her article “Indigenous Regalia in Canada”, **Amanda Robinson explains that** when non indigenous people wear traditional clothing, especially when they are not required, it is considered cultural appropriation. **(Robinson)**

Signal phrase after quotation: “if you're traveling domestically within Canada please arrive two hours ahead of your flight and if you're flying international that's three hours”, **suggests Chris Fox**, Managing Digital Producer at CP24. **(Fox 2022)**

Fox, Chris. “How Early Do You Need to Arrive for a Departing Flight? the Latest on Delays at Toronto Pearson.” *Toronto*, CTV News, 13 June 2022, <https://toronto.ctvnews.ca/how-early-do-you-need-to-arrive-for-a-departing-flight-the-latest-on-delays-at-toronto-pearson-1.5944885>.

More Examples of How to cite your Sources in Your Academic Essay

Pay attention to the information in the (parentheses). Note the use of signal phrases, and how the sources are included, at the end of the sentence.

According to Kira, “ Canada is the best place on Earth” **(Kira , p8)**

High school student Harrison Zuo explains that basketball is essential to the health and happiness of teen boys. **(Zuo)**

Jerry Zhang, in his essay “ Why Miss Hodelin is the best teacher”, talks about how smart his English teacher is, and that she always knows the answers to all the questions. **(Zhang p 2)**

Sunny’s book on Pluto, identifies “ two new reasons to be excited about the solar system” (Sunny p 27)

A recent discovery in the field of vaccines has proven that “ unvaccinated patients are 3 times more likely to suffer severe long term effects of infection, than vaccinated patients.’ (WHO)

“ Sleep is a waste of time” explains Tony Liu, who goes on to say that we are much more productive on only 2 hours of sleep a day. (Liu)

Paraphrase- rewrite a text in your own/ different words. A paraphrase is usually shorter than the original text, and easier to understand. In school, it is an easy way to show that you understand the original text .

Examples

- Tony Lui discusses why he believes that we should not spend too much time sleeping is pointless. (leave empty since the author’s name has already been stated)
- A recent discovery in the field of vaccines has proven that those who are vaccinated will not suffer as much as the unvaccinated, in the long run. (WHO)

Creating a Works Cited page:

- On a separate page; in alphabetical order; second line should be indented by ½ inch.
- Websites: Author or Organization Name. "Article Title." Title of Webpage (publication). Date of publication (or last updated). Web.
- Magazine or Newspaper: Last Name, First Name. "Article Title." Title of Magazine or Newspaper. Vol. # (if any). Date of publication: page(s). Print.
- See below for a visual example:

Works Cited

Bell, Bob. "Article Title." National Geographic. Vol #245. January 4, 2000: 12-15. Print.

Johnson, John. Book of Awesomeness. Ottawa: Rogers Publishers, 2011.

Statistics Canada. “Article Title.” Government of Canada. Oct. 26, 2009. Web.

World Wildlife Fund. “Animal Hate.” WWF. May 19, 2011. Web.

Example 2 : Works Cited

Boobyer, V. (2016). *English for everyone, level 4: Advanced course book, Library edition*. Dk Publishing.

Books for kids: Parent & teacher resources. Scholastic. (n.d.). Retrieved March 2, 2022, from <http://www.scholastic.com/>

Booth, T. (2019). *English for everyone: English idioms*. DK Publishing.

Canada, H. (1970, March 1). Home | The Canadian Encyclopedia. Retrieved March 2, 2022, from <https://www.thecanadianencyclopedia.ca/en>

Find out how strong your vocabulary is and learn new words at vocabulary.com. Vocabulary.com. (n.d.). Retrieved March 2, 2022, from <http://www.vocabulary.com/>

Fox, C. (2022, June 13). *How early do you need to arrive for a departing flight? the latest on delays at Toronto Pearson*. Toronto. Retrieved June 13, 2022, from <https://toronto.ctvnews.ca/how-early-do-you-need-to-arrive-for-a-departing-flight-the-latest-on-delays-at-toronto-pearson-1.5944885>

Green, J., & Green, H. (n.d.). *Courses*. Crash Course. Retrieved March 2, 2022, from <https://thecrashcourse.com/courses/>

Orwell, G. (1945). *Animal Farm*. The Penguin Group.

Sivasubramaniam, S. (n.d.). *Tea*. Encyclopædia Britannica. Retrieved July 15, 2022, from <https://www.britannica.com/topic/tea-beverage>

TED Conferences, LLC. (n.d.). TED. Retrieved March 2, 2022, from <https://ed.ted.com/>

Twinnings. (n.d.). *How is tea made - all about the process*. Twinnings. Retrieved July 14, 2022, from <https://twinings.co.uk/blogs/news/how-is-tea-made>