

### 3 AN INFORMAL EMAIL

- a** Omar is a student from Peru who's going to study English in the US. He's going to stay with a family. Read the email from Mrs. Barnes and complete it with expressions from the list.

Best wishes Dear Omar  
P.S. Looking forward to hearing from you

- b** Read the email again and answer the questions.

- 1 When is Omar coming to the US?
- 2 How is he traveling?
- 3 Who is going to meet him at the airport?
- 4 Does Omar have to share a room?
- 5 Does *Looking forward to hearing from you* mean...?
  - a I hope you write again soon.
  - b I'm going to write to you again soon.
- 6 Does *P.S.* mean...?
  - a This isn't very important information.
  - b I forgot to say this before.
- 7 Why does Mrs. Barnes send Omar a photo?

- c** Imagine you are going to stay with Mrs. Barnes. Answer her email using your own information. Write three paragraphs. End the email with *Best wishes* and your name.

Paragraph 1	Thank her for her email.
Paragraph 2	Say when you are arriving, etc.
Paragraph 3	Answer her other questions.

- d** Check your email for mistakes (grammar, punctuation, and spelling).

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**From:** Emily Barnes [Barnes@hotmail.com]  
**To:** Kerem [omarespinosa@yahoo.com]  
**Subject:** Your trip

1 \_\_\_\_\_ ,

Thank you for your email. We're very happy that you're coming to stay with us this summer, and we're sure you're going to enjoy your stay with us.

What time are you arriving at Newark Airport? If you send us your flight number and arrival time, we can all meet you in the arrivals area. Can you send us your cell phone number, too?

Could you also give us some other information? What day are you going back to Peru? Is there anything you can't eat or drink? Do you want your own room, or would you like to share a room with another student? Is there anything special you would like to do or see in the US?

2 \_\_\_\_\_ .

3 \_\_\_\_\_ ,

Emily Barnes

4 \_\_\_\_\_ I'm attaching a photo of the family so you can recognize us at the airport!

