

1 READING & SPEAKING

- a Read the quiz and choose your answers.
- b Compare answers with a partner.
- c **G Communication** How organized are you? p.103
Calculate your score and read the results.
- d Compare your results with a partner. Do you agree with them? Do you know anybody who is very organized or very disorganized?

How organized are you?

1 When you have lots of things to do,...

- ☐ a you write them on a piece of paper or a sticky note.
- ☐ b you keep them in your head.
- ☐ c you put them in your phone or on your calendar.

2 When you go shopping,...

- ☐ a you sometimes have a list.
- ☐ b you always have a list.
- ☐ c you decide what to buy when you get there.

3 When you meet friends,...

- ☐ a your friends sometimes arrive before you.
- ☐ b you are usually the first to arrive at the restaurant.
- ☐ c your friends always need to wait for you.

4 When you go on vacation,...

- ☐ a you pack a few hours before leaving. If you've forgotten something, you can buy it when you get there.
- ☐ b you have a list of what to take and start packing a few days before.
- ☐ c you look through your wardrobe and pack the night before you go.

5 When you travel by plane or train,...

- ☐ a you arrive at the airport or train station a long time before you really need to be there.
- ☐ b you usually arrive at the recommended time.
- ☐ c you leave home at the last possible minute.

2 VOCABULARY & PRONUNCIATION

verbs + prepositions; linking

- a Look at two extracts from the quiz. Complete the missing prepositions.
- 1 ...you are usually the first to arrive _____ the restaurant.
- 2 ...your friends always need to wait _____ you.
- b **V p.153 Vocabulary Bank Prepositions** Do Part 2.
- c **3.8** Read the information in the box. Then listen and write six sentences.

Connected speech

Remember that when a word that ends in a consonant sound is followed by one that begins with a vowel sound, the words are linked, i.e., pronounced as one word, e.g., *Let's talk about your problem.* This can make it difficult to understand the individual words.

- 1 _____ (5 words)
- 2 _____ (5 words)
- 3 _____ (4 words)
- 4 _____ (6 words)
- 5 _____ (5 words)
- 6 _____ (7 words)

- d Practice saying the sentences.

3 LISTENING

- a **3.9** American academic Jake Bevan has arrived in the UK for a conference. He calls an ex-girlfriend, Sarah. Listen to their conversation. What's the only time they can meet? Write *meet Sarah* in Jake's phone calendar on the right.
- b Listen again and complete the calendar with the appointments from the list. There are two you don't need.
- go to conference party
have dinner with Mark
have lunch with David
give my talk
go to talk on climate change
have breakfast meeting
- c **3.10** Listen to Jake and Sarah. Do you think they're going to meet again? Why (not)?

4 GRAMMAR present continuous (future arrangements)

- a 3.11 Listen and complete five extracts from the conversations between Jake and Sarah. Do they all refer to a) the present or b) the future?

- I'm _____ to London from Wednesday to Friday.
- I'm _____ dinner with Mark Taylor.
- I'm _____ my talk at 2:00.
- Are you _____ anything on Saturday?
- We're _____ on Saturday.

b G p.130 Grammar Bank 3B



- c Work with a partner. Look at Jake's phone and ask and answer questions.

What's Jake doing at 8:15 in the morning?

(He's having a breakfast meeting.)

5 SPEAKING

- a 3.13 Listen to a conversation. Then listen again and repeat it sentence by sentence. Try to copy the speaker's intonation in the highlighted phrases.

- A Would you like to go out for dinner?
 B I'd love to.
 A Are you free on Thursday?
 B Sorry, I'm going to the movies.
 A What about Friday? What are you doing then?
 B Nothing. Friday's fine.
 A OK. Let's go to the new Italian place.
 B Great!

- b Practice the conversation with a partner.
 c Complete your calendar with different activities for three evenings next week.

MAY	13 Monday	14 Tuesday	15 Wednesday	16 Thursday	17 Friday	18 Saturday
Evening						
7:00						
8:00						
9:00						

- d Talk to other students. Try to find evenings when you are both free and suggest doing something. Write it on your calendar. Try to make an arrangement with a different person for every free evening.

Are you free on Tuesday evening?

(Sorry, I'm studying for an exam.)

What about Wednesday? What are you doing then?

6 WRITING

- W p.115 Writing An informal email Write an email about travel arrangements.