**CHEATING AND PLAGIARISM POLICY**

It is expected that students will demonstrate respect for the intellectual property rights of others and adhere to a code of honour in all course activities. Students must understand that the tests/exams they complete and the assignments they submit for evaluation must be their own work and that cheating and plagiarism will not be condoned.

**Plagiarism** is defined as

* The use of ideas or thoughts of a person other than the writer, without proper acknowledgement;
* The use of direct quotations, or of material paraphrased and/or summarized by the writer;
* The submission of an assignment that has been written in part or in whole by someone else as one’s own; and
* The submission of material that has been obtained from a computerized source, with or without minor modifications, as one’s own.

**Cheating** is defined as

* The buying and/or selling of assignments, or exam/test questions;
* Submission of the same piece of work in more than one course without the permission of the teacher;
* The preparation of an assignment by someone else other than the stated writer;
* Allowing one’s assignment to be copied by someone else;
* The unauthorized giving or receiving of information or assistance during an examination or a test.

Academic dishonesty destroys the integrity of the program by diminishing the learning experience for the entire school community. Therefore, maintaining academic integrity is Imperative. Whether intentional or through the ignorance of the policy, acts of academic dishonesty are unacceptable and will not be tolerated. These acts and the parties involved may receive a mark of zero for the assignment. In addition, all students involved will be subject to additional consequences which will be addressed on a case-by-case basis. These consequences will reflect a continuum of behavioural and academic responses and consequences, based on at least the following four factors:

* The grade level of the student,
* The maturity of the student,
* The number of frequency of incidents, and
* The individual circumstances of the student.

I confirm that I have read, understand and agree to the above CHEATING AND PLAGIARISM POLICY and will follow it.

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_